

**VALIDITY AND PRICE GUARANTEE**

All prices are based on currency rates of exchange in effect at the time of printing. All tours and itineraries are based on airlines/hotel/transportation policies, schedules, and operational conditions at the time of printing.

All prices are subject to change without prior notice due to currency fluctuation, fuel prices and/or unforeseen economic circumstances. If flight schedules change any necessary additional expenses including extra night(s) accommodation will be passed on to the participant. Fuel surcharges and local taxes are included and are subject to change.

**NON-REFUNDABLE TICKETS & RESERVATIONS**

CF does not recommend the purchase of non-refundable airline tickets and is not responsible for expenses incurred by me if I book such tickets or make pre-paid hotel or other non-refundable reservations, until the minimum enrollment for the program has been reached.

**DEPOSIT & PAYMENT**

A non-refundable deposit of \$500 per person is required within five days of confirmation. Final payment is due 60 days prior departure. For all reservations made 60 days (or less) prior departure a fee of \$100 will apply. Full payment must accompany all tours booked less than 60 days prior to departure. Payments made less than 30 days prior to tour departure from the US must be made by certified check or money order.

CF reserves the right to cancel any reservation if full payment is not received by the due date and assess appropriate cancellation charges. CF accepts checks, direct deposit, or credit cards. Credit card payments are processed online and there is an additional 3% fee. Final documents will be forwarded approximately three weeks prior to departure provided final payment has been received.

**CANCELLATIONS**

a) Cancellation by You – If you need to cancel your reservation for any reason, cancellation charges will be applied as shown below, calculated from the day written notification is received by CF.

60 days or more Forfeit of deposit\*  
59 – 30 days 50% of tour price\*  
Less than 30 days 100% of tour price\*

\*In addition to the above cancellation charges, airlines may impose up to 100% cancellation charges. If the reason for cancellation is covered by the insurance policy, you may be able to reclaim these charges.

b) Cancellation by CF – CF will make every effort not to cancel a tour less than 60 days before commencement of the tours. We will cancel any or all parts of the itinerary and or service if it becomes unavailable due to circumstances beyond our control, *force majeure*.

*Force majeure* includes any event beyond our control which Catalyst Foundation or its third-party suppliers could not, even with all due care, foresee or avoid (e.g. advice against travel from any government including the US Department of State, war, threat of war, riot, civil strife, industrial dispute, epidemics, pandemics, health risks, terrorist activity, natural or nuclear disaster, fire or adverse weather conditions, technical or maintenance problems with transport, changes imposed by cancellation or rescheduling of flights by an airline or main charterer, the alteration of airline or aircraft type).

If 100% of the tour is cancelled due to above reasons, CF will provide a refund or credit voucher (valid for two years for a future tour) for fees paid.

**ITINERARY CHANGES**

Vendors/providers that CF chooses to work within Asia may change personnel, prices, policies, ownership, location, or the way they do business. CF constantly monitors such events and reserve the right to make any necessary changes to the itinerary as a result, either before or during the tour.

Should it become necessary or advisable for the comfort or well-being of participants, or upon damage, loss, accident, delay or irregularity of any vehicle, equipment, or machinery, or in transporting or lodging the participants or for any reason whatsoever to alter the itinerary or arrangements, such alterations or changes may be made without prior notice or liability or penalty to CF.

CF will not issue any refunds for unused portion(s) of the tour including but not limited to missed meals and sightseeing.

**PERMISSION TO TREAT MEDICAL EMERGENCY**

In the case of an emergency, during the duration of the tour, participants give permission to CF staff to secure proper medical treatment of ailments and or injuries.

**MONETARY “TIPS/DONATIONS”**

Each participant will REFRAIN from unnecessarily handing out money to people. It brings unwanted attention to the group and promotes negative behavior.

**TRAVEL**

Participant is solely responsible for arranging and paying for their own travel, including all airfares or other transport costs to and from the host country as well as any local transport costs not included in the participant fee. It is the participant's responsibility to be in possession of valid travel documents, including all pertinent visas & passport, required for leaving their country of residence or citizenship, entering, and leaving Asia, and re-entering my homeport. No refund of the program cost will be made, nor will any expense incurred by me due to forgotten, lost, invalid or expired travel documents before or during the program be reimbursed by CF.

**ARRIVALS & DEPARTURES**

The tour begins & ends at the place and times stated on the itinerary pages & in confirmation materials that will be emailed to me. If a participant arrives early or late to the arrival point and or early or late leaving at the end of the tour, they are responsible for arranging transfers & for any cost or expense thereof.

**PERSONAL EXPENSES**

Personal expenses are not included in the “participant fee”. Personal expenses incurred during the tour include but not limited to travel insurance, laundry, postage, phone calls, additional hotel bills, alcoholic beverages during group meals, personal shopping, and/or other services ordered.

**INSURANCE**

CF does not provide the participants with insurance of any kind. **Travel Insurance is mandatory** and must be purchased prior to departing on the trip.

The participant is solely responsible for evaluating and determining the type, extent, and levels of any insurance coverage they need or desire for their planned volunteer travel period. However, it must cover their entire travel period. CF strongly recommends “Cancel for Any Reason”, it is an optional add-on benefit of travel insurance that lets you cancel travel plans for reasons other than those listed as “covered reasons” on a policy.

**LIMITATIONS OF LIABILITY**

CF neither accepts nor assumes liability or responsibility of any kind or nature for any fault, defaults, errors, omissions or negligence of any person, school, association, company, or other type of service provider used in connection with the delivery of the program; nor for any loss, injury or damage to person or property connected with accommodations, transportation, or other types of services. CF is not responsible, directly, or indirectly, for cancellations, delays, amendments, loss or additional costs incurred by participants due to circumstances beyond our control, *force majeure*.